

# **CONSTITUTION & BY-LAWS ANOKA-RAMSEY PSYCHOLOGY CLUB**

## **Article I Name**

The official name of this student club, recognized by the Student Senate, is the Anoka-Ramsey Psychology Club.

## **Article II Purpose**

The purposes of this organization are:

- A. To serve as a means of national recognition of the student's early interest in and dedication to the field of psychology and to scholastic achievement.
- B. To provide opportunities to become acquainted with and involved with the larger field of psychology.
- C. To provide a forum for developing one's perspective about psychology and for building a sense of community and identity with others in the field.
- D. To enhance leadership skills.
- E. To provide greater opportunity for student/faculty interaction outside the classroom.
- F. To benefit the campus and community through programs and services.
- G. To cooperate with other student organizations to enhance academic, social, and service opportunities on campus.

## **Article III Members**

All full-time and part-time students enrolled at Anoka-Ramsey are eligible for membership in the Anoka-Ramsey Psychology Club.

## **Article IV Officers**

Officers shall be elected by a majority vote of the membership present at the first meeting in May. Only active members are eligible to serve. The term of office shall be one year. Each outgoing officer shall mentor the incoming officer. If an officer cannot fulfill the duties of office, the officer must resign. The club will elect a new officer, except in the case of the president who will be replaced by the vice-president. All officers shall perform duties common to the role of the office.

- A. President shall plan agendas, preside at all meetings, appoint committees, communicate regularly with the faculty sponsor and other officers, and vote in a tie.
- B. Vice-President shall take over all duties of the president during the president's absence and serve as Program Chair for the club.

- C. Secretary-Treasurer shall keep minutes and agendas of business meetings in a notebook, handle all correspondences approved by the faculty sponsor relating to the club, and maintain a list of all active members and committees in the notebook. The Secretary-Treasurer shall assist in the development of an annual budget request with the faculty sponsor and report to the club on budget requests and other financial matters.

#### **Article V Meetings**

- A. The club shall hold a regular meeting at least once per month.
- B. Active members can vote.
- C. The club shall sponsor at least two campus-wide programs per year.
- D. The club shall sponsor field trips for club members as desired.

#### **Article VI Executive Board**

The Executive Board shall consist of the elected officers and faculty sponsor.

#### **Article VII Finances**

The club shall submit a budget request to the Student Senate annually.

#### **Article VIII Parliamentary Authority**

All rules and regulations established by Anoka-Ramsey Community College must be adhered to over and above the local club's Constitution. Business meetings shall be conducted by Robert's *Rules of Order*.

#### **Article IX Amendments**

This Constitution may be altered, amended, or repealed by a majority of the active members, following a second reading, so long as the changes are in compliance with college policies and procedures.