



### **Job Description**

<b>Position Title:</b>	Developmental Trainee (DT)
<b>Status:</b>	Nonexempt
<b>Division:</b>	Fraser Child and Family Center (FCFC)
<b>Department:</b>	Fraser Autism Program
<b>Reports to:</b>	Mental Health Practitioner
<b>Supervises:</b>	N/A
<b>Date created / modified/reviewed:</b>	2/05; 12/07; 7/08

**Objective:** To assist in implementing the therapeutic goals for clients enrolled in the Fraser Autism Program.

### **Essential Duties and Responsibilities**

- I. Responsibilities Related to Individuals Served and/or Other Customers**
  - A. Participate in the planning and implementation of goals and objectives for assigned clients in the Fraser Autism Program.
  - B. Be responsible for knowing the therapeutic goals for clients in the assigned classroom, and how these goals will be accomplished within the group setting.
  - C. Work one-on-one or with a small group of clients in assigned classroom.
  - D. Write daily progress notes in parent notebooks or assist clients in completing daily notes.
  - E. Plan, lead, and/or participate in group activities, including music, as assigned.
  - F. Maintain client confidentiality.
  - G. Participate in discussions regarding the children's therapeutic goals as appropriate.
  
- II. Responsibilities Related to Staff**
  - A. Receive ongoing supervision, consultation and support from Care Coordinators or Mental Health Practitioners and other staff.
  
- III. Administrative Responsibilities**
  - A. Communicate concerns regarding rule and policy compliance to supervisor.
  - B. Provide professional interaction with parents, clients, and other staff members.
  
- IV. Professional Growth and Development**
  - A. Gain knowledge of autism and related disorders.

**V. Adherence to Policies and Procedures**

- A. Be a positive influence in the day-to-day activities of the Fraser Autism Program team, acting with integrity, showing respect to coworkers and clients.
- B. Understand and interpret the Fraser Mission.
- C. Actively support Fraser's mission and Fraser Autism Program goals.
- D. Report any suspected maltreatment or suspected abuse or neglect of children or vulnerable adults consistent with maltreatment reporting laws.
- E. Adhere to Fraser's Principles of Conduct and Standards of Practice.
- F. Adhere to all applicable local, state and federal regulations governing the Fraser Child & Family Center area.

**VI. Other Responsibilities**

- A. Other duties as assigned.

**Education / Experience / Licensure Qualifications**

- Education and/or Experience: High school diploma or equivalent. Introduction to Psychology or Child Psychology preferred. Basic knowledge of child development, experience working with young children through babysitting, internships, etc.
- Certificates, Licenses, Registrations:
- Language Skills:
- Mathematical Skills:
- Physical Demands: Ability to lift and carry 40 pounds.
- Must have the physical health and stamina to work on a consistent basis with children ages 4 years to 11 years who have typical or special needs.
- Work Environment:
- Reasoning:
- Ability to achieve and maintain status of "not disqualified" upon completion of criminal background studies.

**To apply for this position, go to the Fraser website at [www.fraser.org](http://www.fraser.org) or contact Kristin O'Brien at [kristino@fraser.org](mailto:kristino@fraser.org)**