

## TABLE OF CONTENTS

	Page
PREFACE	
NARRATIVE - COMPLIANCE WITH THE EVALUATIVE CRITERIA	
1. SECTION 1: ORGANIZATION .....	9
1.1. Institution .....	9
1.2. Program.....	15
1.3. Faculty Policies and Procedures .....	18
1.4. Student Policies and Procedures .....	20
2. SECTION 2: RESOURCES .....	23
2.1. Students.....	23
2.2. Program Faculty.....	24
2.3. Student Services.....	27
2.4. Finances .....	28
2.5. Administrative and Technical Support Services.....	30
2.6. Learning and Instructional Resources.....	31
2.7. Facilities.....	33
2.8. Equipment and Supplies.....	35
3. SECTION 3: CURRICULUM .....	36
3.1. Development of Curriculum Plan .....	36
3.2. Documentation of Comprehensive Curriculum Plan .....	37
3.3. Comprehensive Curriculum .....	42
3.3.1. General Education Component .....	42
3.3.2. Technical Education Component.....	43
3.3.3. Clinical Education.....	63
4. SECTION 4: PROGRAM ASSESSMENT .....	65
4.1. Systematic and Formal Process.....	65
4.1.1. Institutional Policies and Procedures .....	66
4.1.2. Program Policies and Procedures, Mission and Philosophy .....	67
4.1.3. Resources .....	68
4.1.4. Goals and Objectives .....	69
4.1.5. Curriculum .....	70
4.1.6. Clinical Education Program.....	71
4.1.7. Performance of Recent Graduates.....	72
4.1.8. Admissions Process, Criteria, Process and Prerequisites.....	73
4.1.9. Program Enrollment.....	74
4.1.10. Core Faculty .....	75
4.1.11. Adjunct and Supporting Faculty .....	76
4.1.12. Clinical Education Faculty.....	77
4.2. Evidence of Implementation of Assessment Process .....	78

## 5. APPENDICES:

VOLUME I:	Interim Accreditation Status Acceptance Letter.....	Appendix A
	CAPTE Progress Report Acceptance Letter .....	Appendix B
	Field Trip Form.....	Appendix C
	Clinical Contract Form Sample.....	Appendix D
	Faculty Development Guidelines and Fund Request Form.....	Appendix E
	Student Evaluation of Clinical Site & Confidential Feedback Forms...	Appendix F
	Getting To Know You Form.....	Appendix G
	Memorandum of Understanding .....	Appendix H
	Program Director Job Description.....	Appendix I
	Financial Agreement between AHTC/ARCC/MnSCU.....	Appendix J
	Layout of Space.....	Appendix K
	PTA Program Guide sheet .....	Appendix L
	Generic Abilities Form.....	Appendix M
	Confidential Student Feedback Form.....	Appendix N
	Course Evaluation Form .....	Appendix O
	PTA Program Satisfaction Surveys.....	Appendix P
	Graduate Survey and Employer Survey .....	Appendix Q
	Classroom Observation Assessment Form.....	Appendix R
	General Faculty Evaluation Form .....	Appendix S
	Faculty Development Plans.....	Appendix T
	Field Trip/Guest Speaker Evaluation Form .....	Appendix U
	PTA Program Assessment Plan .....	Appendix V
	Allocation of Revenues Form	
	Curriculum Vitae	
	Melissa Barrows Gill	
	Lisa Lentner	
	Rebecca Seay	
	Carla Stark-Parrish	
	Abbreviated Resumes	
	CCCE's/Clinical Instructors	
	Guest Speaker /Adjunct Faculty	
	Non-teaching Responsibilities Form	

## VOLUME II - CURRICULUM

Curriculum Summary Form
Course Objectives and Outcomes Form
PTAC 1000 Therapeutic Exercise and Ambulation
PTAC 1010 Clinical Practice I
PTAC 1020 Musculoskeletal Anatomy and Kinesiology for the PTA
PTAC 1030 Introduction to Physical Therapist Assisting (Theory)
PTAC 1040 Introduction to Physical Therapist Assisting (Lab)
PTAC 1050 Modalities and Massage (Theory)
PTAC 1060 Modalities and Massage (Lab)
PTAC 2000 Musculoskeletal Disorders
PTAC 2010 Rehabilitation and Functional Therapy
PTAC 2020 Clinical Practice II
PTAC 2040 Special Topics I
PTAC 2050 Special Topics II
PTAC 2060 Clinical Practice III
General Education Course Outlines